

Friday 4th July 2025

Dear Parents and Carers,

Re: Parking Permit Scheme – Effective from 1st September 2025

As part of our ongoing commitment to student safety, we are writing to inform you of important changes to parking arrangements at the end of the school day.

There have been several occasions where vehicles have entered the school site during busy dismissal times, which has raised serious safety concerns. In response, from 1st September 2025, we will be introducing a parking permit scheme for the small visitors' car park at the front of school.

From this date, no vehicles will be allowed to access the small visitors' car park without a valid parking permit. Permits must be applied for in advance and clearly displayed in the front window of the vehicle. This provision is intended only for students with a specific need, such as a disability, temporary injury, or other exceptional circumstance that requires close access to the building.

As a further safety measure, any vehicles using the visitors' car park will not be permitted to leave the site until 3:15pm, once all students have safely exited.

We also want to remind all parents and carers that the double yellow lines at the school entrance are there to protect student safety. Unfortunately, some vehicles have been parked here at pick-up time, creating significant hazards by forcing students into the road or around parked cars.

Additionally, the entrance to the school is shared with the adjoining sports centre, which adds to traffic congestion. We kindly ask that you do not use the sports centre car park to collect your child. Parents are welcome to park in the lower car park, accessible via Fifth Avenue from 2:55pm. Students can access the car park directly from school.

If you feel your child has a specific need which may require access to the visitors' car park, you may apply for a permit by collecting an application form from the main office, or applying online via a link on our school website.

Thank you for your support and understanding as we continue to prioritise the safety of our students.

Yours sincerely,



Mrs Postlethwaite
Head of School